

**Rogers County Literacy Council**  
December Board Meeting Agenda  
Meeting at the Will Rogers Library, Claremore  
December 9, 2019, 6:00 pm

Call meeting to order.

Welcome and introduce any guests.

1. Review minutes – August, no minutes for Sep – no meeting, October No Quorum, November was the annual meeting (review November –these will be approved in Nov 2020.) Discuss/action. Motion to approve August 2019 minutes.
2. Treasurer report, bank balance FY 2019 third party review is completed. 990 EZ is completed.
3. Presidents report
4. Discuss letter campaign – gather names/letter suggestions/feedback. Schedule a letter day /evening to get the campaign out. We need a volunteer from the board for this project to maintain the letter list, and produce the labels.

New Business: Consideration and possible action, with respect to any other matters not known about, or which could not have been reasonably foreseen, prior to posting the agenda.

Adjourn

**Mission Statement**

*To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers Count through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.*