

Rogers County Literacy Council
September Board Meeting Agenda
Meeting via Facebook call – “RCLC Board” due to Covid -19
September 14, 2020, 6:00 pm

Called meeting to order at 6:05

Attending:

Gus Ramirez, Jenny Allen, Mike Gardner, Audrey Schmidt, and Edel Godwin

Note to minutes: Amy Oliver has resigned from the board. The ED will take minutes and perform secretary duties until a secretary is appointed.

From Mike: The issue that the board is at four members at this time, and until new members can be recruited is acknowledged and placed in the minutes.

Agenda Items:

1. Review minutes –

Motion to approve June 2020 minutes as presented, Gus motions, Audrey seconded the motion, motion carries.

Motion to approve July 2020 minutes as presented, Audrey motions, Gus seconded the motion, motion carries.

Note to the minutes – No August meeting -

2. Treasurer report: Mike reported the balances of the RCB accounts including 4 CD account balances.

Account balances as of 08/30/2020, from the RCB account statements: RCB1 \$22,653.49, RCB2 \$197.10

3. ED Report.

Edel has moved her office to her home

Grant status – All grants were awarded. ODL Community grant – \$9,600 (This comes in two installments 90%/10%), ODL Citizenship - \$14,000 (check will arrive before next meeting.), OLC - \$2,000, deposited earlier in 2020, Two tech ODL grant, second one in August \$ 2,327.00, The Sarkeys grant \$16,000 deposited in August.

RCLC Digital – Northstar is up and running, board members requested to complete their profiles on Northstar. This is an ODL supported program.

Glenda Folkes, English instructor for fall 2020 – Gelnda will work on the Sarkeys grant, Malinda Brown will assist her getting started, her participation will be fully digital. She will invoice for her time.

RCLC Testing site at WRL – Currently being set up to provide a safe and comfortable testing site suitable for proctoring. It will be the space that was Edel’s office.

Technology Grants purchases – 3 x Facebook portal plus, 1 adaptor for portal to use in the GP room at the library. portal is used for teaching small groups. 1 x desktop, 1 x new printer, ink.

Edel will immediately try to recruit new board members, and asks that current members do the same.

4. Board annual tasks

By-law review, the ANNUAL MEETING AGENDA. November is the annual meeting.

Article I. Change "is" to read "shall be"

Article III. Add a new paragraph #2 to read "The Executive Director shall be a nonvoting member"

Article VI para 6. Capitalize "board". Change "Sections 1 through 6" to read "Sections 1 through 5"

Article VI para 8. Change (Article IX para 4) to read (Article IX para 3)

Article IX para 3. Change "at least ten (10)" to read "at least three (3)"

Article X para 3. Change entirely to read "Five (5) Council members including at least one (1) officer"

Article X para 4. Change entirely to read "Two (2) committee members."

Article X "Annual meeting - Five (5) members including at least three (3) officers"

Article X "Board meetings – A majority of Board members, including at least one (1) officer."

Article XI end of the 2nd paragraph. Change "seven (7)" to read "five (5)".

Article XI end of the 4th paragraph. Change "seven (7)" to read "five (5)".

Article VI para 6. The Board shall consist of between three and fifteen members.

Motion to place these items on the November Annual meeting agenda. Motioned by ??

Seconded by ??, motion carried.

Policy and Procedures review – Motion to approve the revised policy and procedure document as presented, and on file dated 09/14/2020 – Motioned by Gus and seconded by Mike - motion carried.

Short range plan review. Motion to approve the revised Short Range plan as presented and on file dated, dated 09/14/2020. Motioned by Audrey and seconded by Gus.

5. Fund raising follow-ups:

From JUNE: Idea from Audrey - Read-A-Thon or adult reading contest (Edel will speak to Sherry.).

Gus suggested Video-Wine-Class and a karaoke competition online (Gus will type up some details after he makes inquiries about this.)

Mike agreed to consider a sponsored walk-a-thon (when he does his Adirondack trail walk.).

September discussion – An auction of local celebrities reading a story to young people. They would then sign the book they read and, mail it to the winner. Audrey will look into auction details - this could be an annual event.

NEW BUSINESS - addressing need for board members - see meeting introduction.

Adjourned meeting at 6:45

Mission Statement

To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers County through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.

