

Rogers County Literacy Council  
**April Board Meeting Agenda**  
Meeting Zoom – “RCLC Board” due to Covid -19  
April 12, 2021, 6:00 pm

1. President: Call meeting to order. Welcome and introduce visitors.
2. Meeting minutes review March minutes. Discuss/Action  
Motion to accept the minutes.
3. Treasurer report as of 03/31/2021, Balance of RCB 1 and RCB 2 accounts, aggregate total of CD accounts.
4. Motion to accept Kessiah Neff as new board member
5. Motion to accept Susan Cleveland as new board member
6. Board tasks & Presidents remarks to include:  
Appoint Kessiah Neff as Board Secretary.  
Thank Mike Gardner for his service as Treasurer.  
Appoint Susan Cleveland as Board Treasurer.  
Draft budget for Financial Year 2022 (Motion to accept will be pushed to May – to give Susan time to review and possibly revise.)  
  
*Reminder of ongoing tasks: By laws, Mike & Candace June 2021, Materials, Jenny, Malinda Brown & Edel – will review in summer 2021, will present to the board September 2021, Policy and procedure: Edel and Adriane, July 2021*
7. ED report. – Trivia, Catoosa, Sarkeys midyear completed, return to office date, September Board Sponsored Outdoor Coffee Morning. May 15 volunteer and tutor training. Edel away 4/16 to 4/26.
8. DEI Topic 1. Awareness
9. Core values - seeking volunteers to take next step?

Any New Business.

Adjourn meeting.

*Mission Statement*

*To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers County through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.*

*This meeting agenda is sent via email to the Rogers County Clerk, Jeanne Heidlage [jheidlage@rogerscounty.org](mailto:jheidlage@rogerscounty.org) and RCLC board members. The Executive Director and Board have agreed to digital meeting during the pandemic.*