

Rogers County Literacy Council  
**December Board Meeting Minutes**  
Meeting Zoom – “RCLC Board” due to Covid -19  
December 14, 2020, 6:00 pm

President: Call meeting to order. 6:09

Present: Jenny Allen, Audrey Schmidt, Mike Gardner, Gus Ramirez

Candace Husong, Edel Godwin

Guests: Kessiah Neff, Emily Anderson, Adriane Brower

Audrey leading meeting tonight as Jenny has technical difficulties due. Noted per Mike.

Audrey welcomed meeting visitors.

They have attended a board training from ED (Candace also attended), Kessiah Neff, Emily Anderson, and Adriane Brower are prospective board members.

1. No minutes motion this meeting, the October minutes were approved at the annual meeting. The draft annual meeting minutes have been sent to the board members for review.  
Are there any comments regarding that draft? No changes from board members regarding annual meeting draft minutes.
2. Treasurer report as of 11/31/2020 Account balances RCB 1 \$36,214.07 RCB 2 \$226.21, total of CDs per QB \$14029.77
3. Board tasks & Presidents remarks
  - a. Role of secretary to be placed on the agenda for the February meeting.
  - b. Meet potential new board members to join RCLC Kessiah Neff, Emily Anderson, and Adriane Brower, introduced themselves - the board members introduced themselves too.
  - c. Board training from ED - how to read financial statements – date December 21, Candace, Mike, Kessiah and Emily will attend via zoom.
  - d. Board donations – end of year reminder, including letting potential new members know that donations are at the discretion of each individual, and that a donation is expected each year.

ED report included positive ODL annual visit, Tutor training in 2021 January, PPP loan forgiveness documents submitted to RCB,

No new business

Adjourned meeting at 6:51

*Mission Statement*

*To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers County through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.*