

Rogers County Literacy Council  
**February Board Meeting Minutes**  
Meeting Zoom – “RCLC Board” due to Covid -19  
February 8, 2021, 6:00 pm

1. President: Called meeting to order at 6:05

Present: Jenny Allen, Audrey Schmidt, Mike Gardner, Adriane Brower, Emily Anderson, Candace Husong, Edel Godwin,

2. Members reviewed January minutes.

Motion to accept the minutes as written by Audrey, seconded by Emily – motion carried.

3. Mike Gardner: Treasurer report as of 01/31/2021, Balance of RCB 1 \$ 30,494.11 and RCB 2 \$ 226.21 accounts, aggregate total of CD accounts, per Balance sheet \$ 14,305.50

4. President assigned board tasks following the ODL quality standards

Review of ODL Board tasks for the grant period - assigned tasks:

Audrey and Emily – Short term plan & long term plan,

By laws, Mike & Candace (all board member asked to read by laws.)

Budget, Mike & Edel

Materials, Jenny, Malinda Brown & Edel

Policy and procedure: Edel and ????

5. Motion to fundraise by letter campaign in next financial year (after June 1) as discussed at January meeting. (not voted this meeting)

6. ED report:

PPP#2 RCB applied and awarded

Claremore Progress spotlight on RCLC article published

Pictures of board members requested be sent to Audrey for the website.

ODL midterm completed in January.

1099 NEC & W2 reporting complete, Fourth quarter 2020 reporting complete in January.

Outreach - New partnership Charlotte Jones, Workforce connects Eckerd Development  
scheduled to present 02/17/2020 (virtual)

OLC board retreat and training (virtual) scheduled

Citizenship getting started in February (virtual)

Board Training rescheduled to finish on February

No new business.

Adjourn meeting 7:02

Mission Statement

*To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers County through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.*

