

Rogers County Literacy Council  
**January Board Meeting Minutes**  
Meeting Zoom – “RCLC Board” due to Covid -19  
January 11, 2021, 6:00 pm

1. President (Jenny Allen): Called meeting to order at 6:06 pm. Welcomed visitors.

Present: Jenny Allen, Mike Gardner, Audrey Schmidt, Candace Husong, Adriane Brower, Emily Anderson, Edel Godwin

Absent with notice: Gus Ramirez

(Note that Kessiah Neff will attend a later meeting to complete joining the board.)

2. Meeting minutes: review of December minutes, board members reviewed the email draft copy of the minutes. Motion to accept the minutes from Mike, seconded by Audrey, Motion carried.

3. Treasurer (Mike Gardner) report as of 12/31/2020 - account balances **RCB 1 \$36,214.07 RCB 2 \$226.21**, total of CDs per QB is on the Balance sheet. \$14,305.50 (this figure will be updated twice a year going forward by the Treasurer from RCB – once in February and once in July – because there is minimal change in the aggregate total monthly.)

4. Board tasks & Presidents remarks

New board members:

- a. Motion to accept Emily Anderson as a board member. Audrey motioned, Jenny seconded, motion carried.
- b. Motion to accept Adriane Brower as a board member. Mike motioned, Jenny Seconded, motion carried.

New board members were welcomed.

President invited board members to volunteer to become Secretary, no volunteer at this time at this time, a secretary will be appointed at the February meeting.

5. ED report (Edel Godwin):

Next financial literacy board training will be scheduled for Candace, Adriane, Kessiah and Gus after meeting.

RCLC will apply for a second PPP loan via RCB.

Covid impact summary – funded, library remains closed. ED will return to office after vaccination complete, will retain the home office /appointment format.

Letter campaign discussion summary– suggested this year a letter to previous donors and a postcard to tutors and volunteers and students will be mailed. Donors will be apprised of the RCLC activity during Covid and will be encourage to include RCLC in their donor planning for FY 2022. (That is the *financial year* June 1 2021 to May 21 2022.) A motion to this effect will be on the February agenda.

New business:

Note to minutes: Mike Gardner pointed out the open records exception for Zoom meeting expires next week.

With no specific direction from the State Legislator RCLC board agrees to meet as scheduled for the next board meeting via Zoom.

Adjourned meeting at 6:41 pm.

*Mission Statement*

*To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers County through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.*