

Rogers County Literacy Council  
**March Board Meeting Minutes**  
Meeting Zoom – “RCLC Board” due to Covid -19  
March 8, 2021, 6:00 pm

President: Called meeting to order at 6:05

Present: Jenny Allen, Audrey Schmidt, Mike Gardner, Adriane Brower, Emily Anderson, Candace Husong, Edel Godwin,  
Guest: Hodalee Sewell

Jenny welcomed Hodalee as a guest, and at her request, he introduced himself to the board.

Members reviewed February minutes.

Motion by Audrey to accept the February minutes with the change: item 2 “Policy and procedure: Edel and Adriane” seconded by Adriane – motion carries.

Mike: Treasurer Report as of 02/28/2021, Balance of RCB 1 \$ 33,037.17 and RCB 2 \$ 241.45, aggregate total of CD accounts, per Balance sheet \$ 14,305.50.

Review of President assigned board tasks:

Audrey, Emily, and Edel reviewed the Short-term Plan & Long-term Plan. (Emily emailed the final drafts to the board in advance of the meeting.) Emily presented a synopsis of the plans to the board and asked for any input from members.

Motion to accept the FY 22 Short Term Plan as presented from Mike, seconded by Adriane. Motion carried.

Motion to accept the FY 22 Long Term Plan as presented from Adriane, seconded by Candace. Motion carried.

By laws, Mike & Candace, review and motion scheduled for June 2021

Budget, Mike & Edel, review and motion Scheduled for April 2021

Materials, Jenny, Malinda Brown & Edel – will review in summer 2021, will present to the board September 2021

Policy and procedure: Edel and Adriane, Review and motion Scheduled for July 2021

ED report:

The family of Lorraine Garrison has invited her friends and family to donate in her honor, in her memory. To date \$1,070.00 has been donated.

Update on Citizenship, Sarkeys report due in March. Edel will be trainer, will include helping learners make job applications and virtual tutoring. Discussed outreach - Edel has her first vaccination and will begin outreach three weeks after the second dose. The Library reopens March 15<sup>th</sup> with limited entry. In person tutor training booked for May 15. Edel (for her safety) and the safety of volunteers, will limit volunteers wanting to attend the in person training to those already vaccinated, those that choose not - can sign up for a future training when it is safe to assemble without a vaccine.

Note to minutes, RCB bank requires a minute noted record that Amy Oliver and Gus Ramirez have resigned from the board to remove them as signatories on the accounts.

Note: DEI topic moved by Ed to April

No new business.

Adjourn meeting 6:57

Mission Statement

*To help create an improved community in which reading, writing, speaking, listening, and thinking serve as a foundation for life-long learning in Rogers County through tutoring. The personal literacy goal of each learner is considered and integrated in tutoring goals.*